



BBBEE Rating Report – QSE Scorecard

DOC NO: F25
 REVISION NO: 004
 DATE: 25 March 2010

Amcotec (Pty) Ltd

BROAD-BASED BLACK ECONOMIC EMPOWERMENT

Qualifying Small Enterprises Scorecard

Final Rating Report


Executive Summary

Core Components	BEE Elements	Status
Direct Empowerment	Ownership	N/A
	Management Control	N/A
Human Resources Development	Employment Equity	16.20
	Skills Development	N/A
Indirect Empowerment	Preferential Procurement	12.50
	Enterprise Development	25.00
	Socio-Economic Development	15.50
	Value Added Supplier	Yes

Level 4 Contributor to B-BBEE (69.20 Points)

Non Black Enterprise

Unconstrained Operational Capacity



 BBBEE Rating Agency
 Signatory Representative

6 June 2011
 Date



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This report is the result of an independent and impartial verification of the BBBEE status of the measured entity measured against the Code of Good Practice on Broad Based Black Economic Empowerment Gazetted on 9 February 2008.

All BEE statistics (especially Supplier information) was collated in a comprehensive information gathering initiative to allow accurate scoring on all objectives and themes. With the increase emphasis by Government on broad based black economic empowerment, such figures must remain accurate and easily available for future measurement and reporting initiatives.

The objective of our verification is to verify the validity and accuracy of the BBBEE status represented by the measured entity. BBBEE Rating Agency is not responsible for ensuring completeness of information provided to support the BBBEE Status. The empowerment ratings, if any, constituting part of the information contained herein are, and must be construed solely as, statements of opinion and not statements of fact or recommendations to purchase, sell or hold any securities.

All the information contained in this document has been collected from sources within the company and believed to be accurate and reliable at the time of measurement.

All referencing to Black individuals is based on the generic term used to refer to African (A), Indian (I) and Coloured (C) South African citizens.

The verification was based on the following elements:

Ownership – 25 points

Who owns the company?

Management Control – 25 points

The Senior or Top Managers who make or implement the strategic decisions

Employment Equity – 25 points

The distribution of black employees in Junior, Middle and Senior Management

Skills Development – 25 points

Training or training programs aimed at developing skills of employees, blacks in particular.

Preferential Procurement – 25 points

Purchase from and getting the benefit from purchasing at businesses with a BEE scorecard.

Enterprise Development – 25 points

Do you assist black owned businesses to improve?

Socio Economic Development – 25 points

Do you make contributions towards your black employees, or for the greater good of black beneficiaries



Glossary of Terms

Black people:	A generic term that refers to African, Coloured and Indian persons who are natural persons; and are South African Citizens by birth ;or descent; or are South African citizens by naturalization before the commencement date of the Constitution of the Republic of South Africa Act of 1993; or became citizens of the Republic of South Africa after the commencement date of the Constitution of the Republic of South Africa Act of 1993, but who, but for the Apartheid policy that had been in place prior to that date, would have been entitled to acquire citizenship by naturalization prior to that date.
Black designated groups:	This means black people who are also workers, unemployed people, youth, aged people, people with disabilities or people living in rural areas.
Broad-Based Ownership Scheme	Means a collective ownership scheme constituted with the view to facilitating the participation of specified natural persons in the benefits flowing from the ownership by that scheme or by its fiduciaries of an Equity Interest in an Enterprise measured in accordance with Code 100 statement 100.
Elements:	The measurable quantitative or qualitative elements of BEE compliance specified in the statement.
Realisation Points	Ownership fulfillment points are awarded when the equity transaction has been completed and all of the rights, interest and title have been completely transferred to the black shareholder, who has settled all liabilities in respect of the acquisition of the equity.
Value Adding Supplier	If your net profit before tax (NPBT) added to your total payroll is greater than 25% of your turnover then you are a value adding supplier. An additional Benefit of Amount x 1.25 when buying from a value-adding supplier.
Economic Interest	Means the entitlement of black people to dividends, capital gains and other economic rights of shareholders.



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Narrow Based BEE Status

Black Enterprise	50.1% black ownership and black management has majority control
Black Empowered Enterprise	25.1% black ownership and there's substantial control by black people
Black Influenced Enterprise	5.1% black ownership and there's tangible influence by black people
Black Engendered Enterprise	25.1% representation of black women within the black equity and management portion
Community or Broad Based Enterprise	Has an empowerment shareholder who represents a broad base of members



Broad Based BEE Status

The total score of the company will be used to rank them according to their progress in achieving broad-based black economic empowerment. The total points that the company earn are set out as follows by the Codes of Good Practice:

Contribution Level	Qualification	BEE recognition Level
Level One Contributor	≥ 100 points on the Generic Scorecard	135%
Level Two Contributor	≥ 85 but < 100 points on the Generic Scorecard	125%
Level Three Contributor	≥ 75 but < 85 points on the Generic Scorecard	110%
Level Four Contributor	≥ 65 but < 75 points on the Generic Scorecard	100%
Level Five Contributor	≥ 55 but < 65 points on the Generic Scorecard	80%
Level Six Contributor	≥ 45 but < 55 points on the Generic Scorecard	60%
Level Seven Contributor	≥ 40 but < 45 points on the Generic Scorecard	50%
Level Eight Contributor	≥ 30 but < 40 points on the Generic Scorecard	10%
Non Compliant Contributor	< 30 points on the Generic Scorecard	0%

Operational Capacity Status

Unconstrained Operational Capacity

The entity has full capacity to conduct its entire operations and has insignificant operational reliance on any third party entities

Constrained operational Capacity

The entity relies on independent third party entity to conduct its administration, procurement, logistics, financing or other non-core operations. The reliance does not significantly impact on the entity’s capacity to perform its core operations

Limited Operational Capacity

The entity relies extensively on related or independent third party entities to conduct its core operation. The entity does not have sufficient capacity to deliver its services without certain external support



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General Information

Enterprise Registered Name: Amcotec (Pty) Ltd

Trading As: Amcotec (Pty) Ltd

Enterprise Registration Number: 1987/04457/07

VAT Registration Number: 4100121286

Financial Year End: 30 June 2010

Skills Levy Number: L670711714

Industry Sector: Communication

Registered Office

Physical Address: Block M, Central Park, 400 16th Road, Midrand, 1685

Postal Address: Private Bag X41, Halfway House, 1685

Contact Person: Yashmita Maneklal

Contact Numbers: 011-805 0340

E-Mail: yashmita@amcotec.co.za

Website: N/A



1. QSE Ownership

QSE Ownership Scorecard

Criteria	Weighting Points	Compliance Target	Raw Score	Weighted Score
Voting Rights:				
Exercisable voting rights in the Enterprise in the hands of black people.	6	25% + 1 vote	0%	0
Economic Interest:				
Economic interest of black people in the Enterprise.	9	25%	0%	0
Realisation Points:				
Ownership fulfillment.	1	Yes	Yes/No	0
Net equity interest. <ul style="list-style-type: none"> • 20% of target in years 1-2 • 40% of target in years 3-4 • 60% of target in years 5-6 • 80% of target in years 7-8 • 100% of target in years 9-10 	9	25%	0%	0
Bonus Points:				
Involvement in the ownership of the Enterprise by black women.	2	10%	0%	0
Involvement in the Enterprise by black participants in Employee Ownership Schemes, Co-operatives or Broad-Based Ownership Schemes.	1	10%	0%	0
Total:	25			0

Verified through:

Inspection of CK documents

Inspection of shareholders agreements/ subscription agreements / financing agreements and/or holding entity information

Inspection of financial statements and correspondence

Calculated according to the Department of Trade and Industry's code of Good Practice

Shareholders

Shareholders Name	Percentage Holding	Gender	A/C/I/W/NSA	Effective % BEE ownership
Total Effective Economic Black Ownership				0



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- The above table represents the entity's shareholders.
- Black shareholding has been traced to the ultimate natural shareholders.
- The black shareholding has been verified through the use of share certificates, share registers, shareholder agreements, auditor's confirmations and/or trust deeds.
- The legal ownership by black people in the enterprise 0%, while the effective flow of economic benefits by black people is 0%.



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2. QSE Management Control

QSE Management Control Scorecard

Criteria	Weighting Points	Compliance Target	Raw Score	Weighted Score
Black representation at Top Manager level using the Adjusted Recognition for Gender	25	50.1%	0%	0
Bonus Points:				
Black women representation at Top Manager level	2	25%	0%	0
Total:	25			0

Verified through:

Inspection of CM29/CK documents
 Inspection of share certificates
 Confirmation of identity documents
 Interviews with management

Top Managers

Name	Position	Gender	A/C/I/W/NSA*

* A = African, C = Coloured, I= Indian, W = White, NSA = Non South African

- The effective representation by black people at the Top Manager level of the enterprise is 0%.
- Taking ownership control into account, the company meets the Non Black Enterprise criteria.



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3. QSE Employment Equity

QSE Employment Equity Scorecard

Criteria	Weighting points	Compliance targets	Raw Score	Weighted Score
Black employees of the Measured Entity who are Management as a percentage of all Management adjusted using the Adjusted Recognition for Gender.	15	40%	27.27%	10.20
Black employees of the Measured Entity as a percentage of all employees adjusted using the Adjusted Recognition for Gender.	10	60%	35.72%	6.00
Bonus point for meeting or exceeding the EAP targets in each category above	2	54.10%	54.10%	0
Total:	25			16.20

Total Workforce: 14
 Total Black Representation: 6
 Total Black Women Representation: 2

- Black people represent 42.86% of the total workforce of 14 employees.
- Black females represent approximately 14.29% of the total number of employees.
- The company did submit an Employment Equity Report to the Department of Labour.



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The total number of **employees** (including employees with disabilities) in each of the following **occupational levels**:

Occupational Level	Male				Sub total	Female				Sub Total	Total
	African	Coloured	Indian	White		African	Coloured	Indian	White		
Top management	0	0	0	2	2	0	0	0	1	1	3
Senior management	1	0	0	0	1	0	0	0	0	0	1
Professionally qualified and experienced specialists and mid-management	0	0	0	0	0	0	0	1	0	1	1
Skilled technical and academically qualified workers, junior management, supervisors, foremen, and superintendents	2	0	3	0	5	0	0	0	1	1	6
Semi-skilled and discretionary decision making	1	0	0	0	1	1	0	0	1	2	3
Unskilled and defined decision making	0	0	0	0	0	0	0	0	0	0	0
Non Permanent Employees	0	0	0	0	0	0	0	0	0	0	0
Total Employees	4	0	3	2	9	1	0	1	3	5	14
Disabled Employees	0	0	0	0	0	0	0	0	0	0	0



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4. QSE Skills Development

QSE Skills Development Scorecard

Criteria	Weighting points	Compliance Target	Raw Score	Weighted Score
Adjusted Skills Development Spend on Learning Programmes for black employees in addition as a percentage of Leviaible Amount.	25	2%	0%	0
Total:	25			0

- The enterprise did not submit a Workplace Skills Plan (WSP)



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5. QSE Preferential Procurement

QSE Preferential Procurement Scorecard

Criteria	Weighting Points	Compliance Target	Raw Score	Weighted Score
BEE Procurement Spend from all Suppliers based on the BEE Procurement Recognition Levels as a percentage of Total Measured Procurement Spend.	25	40%	19.89%	12.50
Total:	25			12.50

- The weighted preferential procurement score has been calculated using the outputs from BBBEE Rating Agency’s supplier information gathering initiative.
- The procurement spend with suppliers that makes up the total procurement spend was used.
- The enterprise has an annual procurement spending of approximately R8,809,744.54 million as indicated from a schedule of vendors for the period under review.
- Out of the total spent on goods and services, approximately R1,751,925.12 was directed towards BEE suppliers. This represents approximately 19.89% of total procurement.
- All the suppliers’ information was verified, however currently the figures represent only the suppliers that supplied a BEE verification certificate.

6. QSE Enterprise Development

QSE Enterprise Development Scorecard

Criteria	Weighting Points	Compliance Target	Raw Score	Weighted Score
Average annual value of all Qualifying Contributions made by the Measured Entity measured from the commencement of this statement or the Inception Date to the date of measurement as a percentage of the target.	25	2%	>2%	25
Total:	25			25

Enterprise development means monetary or non-monetary contributions made to beneficiary entities, with the objective of contributing to the development, sustainability, financial and operational independence of those beneficiaries.

Beneficiary Categories

Category A – Exempt Micro Enterprise or Qualifying Small Enterprise with 50% or more black ownership.
 Category B – Other Entities with 50% or more black ownership or 25% black ownership with a BEE recognition level of 6 or better.

Qualifying contribution Types

<p>Grant and related contributions Grant contributions Direct Cost incurred Discounts in addition to normal business practice Overhead Costs incurred</p> <p>Loans and Related Contributions Interest free loan with no security requirements Standard loan to black owned EME and QSE's Standard loan to other beneficiaries Guarantees Lower interest rate</p>	<p>Equity Investments and related contributions Minority investment in black owned EME and QSE's Minority investment in other enterprises Enterprise development investment with lower dividend to financier</p> <p>Contributions made in the form of Human Resource Capacity Professional services rendered at no cost Professional services rendered at a discount Time of employees deployed in assisting beneficiaries</p> <p>Other contributions Shorter payment periods</p>
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- Enterprise development initiatives (monetary investments or quantifiable non-monetary support) were identified for the period under review at the time of the measurement.
- Enterprise development Contributions made:
 - Uvuyo – The Spirit of UpliftmentOr
- The company is currently not involved in any enterprise development initiatives. However, the company would be willing to develop BEE entities wherever possible, via skills transfer and funding.



7. QSE Socio-Economic Development

QSE Socio-Economic Development Scorecard

Criteria	Weighting Points	Compliance Target	Raw Score	Weighted Score
Average annual value of all Qualifying Contributions made by the Measured Entity measured from the commencement of this statement or the Inception Date to the date of measurement as a percentage of the target.	25	1%	<1%	15.50
Total:	25			15.50

Socio-Economic Development means monetary or non-monetary contributions actually initiated and implemented in favour of beneficiaries with a specific objective of facilitating access to the economy for those beneficiaries.

The full value of the contribution is recognizable if at least 75% of the value directly benefits black people. If it is less than 75% the % that benefits black people is recognizable.

Socio-Economic Development Programs

- Development programs for women, youth, people with disabilities, people living in rural areas
- Support of healthcare and HIV/Aids programs
- Support for education programs, resources and material at primary, secondary and tertiary education level as well as bursaries and scholarships.
- Community training, skills development for unemployed people and adult basic education and training
- Support of arts, cultural or sporting development programs

Qualifying Contribution Types

<p>Grant and related contributions</p> <ul style="list-style-type: none"> Grant contributions Direct Cost incurred Discounts in addition to normal business practice Overhead Costs incurred 	<p>Contributions made in the form of Human Resource Capacity</p> <ul style="list-style-type: none"> Professional services rendered at no cost Professional services rendered at a discount Time of employees deployed in assisting beneficiaries
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- The enterprise has no allocated budget for Corporate Social Investment.
- The following Socio-Economic Development initiatives were identified for the period under review:
 - Be a Friend
 - SA Federation
 - Olivers House
 - Avril Elizabeth Home
 - Hospice



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8. Operational and Financial Capacity

- The company is fully capable of carrying out and sustaining all its primary business activities without outsourcing to any external parties.
- The company is in possession of audited financial statements and a valid tax clearance certificate. The tax clearance certificate was issued on 9 March 2011 and is valid for a period of twelve months.



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Summary of **QUALIFYING SMALL ENTERPRISES SCORECARD** points for **Amcotec (Pty) Ltd**

Criteria	Weighting Points	Compliance Target	Raw Score	Weighted Score
OWNERSHIP (25)				
Voting Rights:				
Exercisable Voting Rights in the Enterprise in the hands of black people.	6	25% + 1 vote	0%	0
Economic Interest:				
Economic interest of black people in the Enterprise.	9	25%	0%	0
Realisation Points:				
Ownership fulfillment.	1	Yes	Yes/No	0
Net equity interest. <ul style="list-style-type: none"> • 10% of target in year 1 • 20% of target in year 2 • 40% of target in years 3-4 • 60% of target in years 5-6 • 80% of target in years 7-8 • 100% of target in years 9-10 	9	25%	0%	0
Bonus Points:				
Involvement in the ownership of the Enterprise by black women.	2	10%	0%	0
Involvement in the ownership of the Enterprise by black participants in Employee Ownership Schemes, Co-operatives or Broad-Based Ownership Schemes.	1	10%	0%	0
MANAGEMENT CONTROL (25)				
Black representation at Top Manager level using the Adjusted Recognition for Gender	25	50.1%	0%	0
Bonus Points:				
Black women representation at Top-Manager level	2	25%	0%	0



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EMPLOYMENT EQUITY (25) (years 0-5)				
Black employees of the Measured Entity who are Management as a percentage of all Management adjusted using the Adjusted Recognition for Gender.	15	40%	27.27%	10.20
Black employees of the Measured Entity as a percentage of all employees adjusted using the Adjusted Recognition for Gender.	10	60%	35.72%	6
Bonus point for meeting or exceeding the EAP targets in each category above	2	54.10%	0%	0
SKILLS DEVELOPMENT (25)				
Adjusted Skills Development Spend on Learning Programs for black employees in addition to Skills Development Levy as a percentage of Leviable Amount	25	2%	0%	0
PREFERENTIAL PROCUREMENT (25) (years 0-5)				
BEE Procurement Spend from all Suppliers based on the BEE Procurement Recognition Levels as a percentage of Total Measured Procurement Spend.	25	40%	19.89%	12.50
ENTERPRISE DEVELOPMENT (25)				
Average annual value of all Qualifying Contributions made by the Measured Entity measured from the commencement of this statement or the Inception Date to the date of measurement as a percentage of the target.	25	2%	>2%	25
SOCIO-ECONOMIC DEVELOPMENT (25)				
Average annual value of all Qualifying Contributions made by the Measured Entity measured from the commencement of this statement or the Inception Date to the date of measurement as a percentage of the target.	25	1%	<1%	15.50
Total:	100			69.20